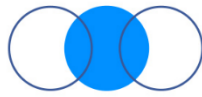


<b>Code</b>	<b>CID.001</b>
<b>Title</b>	<b>Conflict of Interest Disclosure Statement</b>
<b>Status</b>	<b>Active</b>
<b>Prepared by</b>	<b>Stuart Hanson</b>
<b>Approved by</b>	<b>Dorian R Ramirez Sosa</b>
<b>Date Approved</b>	<b>01.06.2020</b>
<b>Revision Number</b>	<b>Version 1.0</b>
<b>Date last amended</b>	<b>01.06.2020</b>
<b>Date of next review</b>	<b>01.06.2022</b>
<b>Contact Officer</b>	<b>Stuart Hanson</b>
<b>Distribution Status</b>	<b>Controlled</b>



### Conflict of Interest Disclosure Statement

#### Direct Mediation Services

With regard to my services as a [insert role] of Direct Mediation Services, I have the following potential conflict of interest to report:

- I am affiliated to another family mediation firm?
- Affiliated to any vendor, supplier, or any other party providing or bidding for providing services, having a direct or indirect interest in any business transaction(s), agreement, investment with Direct Mediation Services?
- Having any business dealings or transaction with a vendor, supplier or any other party which could result in benefit to me?
- I or person(s) I have affiliation with have interest in purchasing services from Direct Mediation Services?
- Affiliated to any staff of Direct Mediation Services?
- Affiliated person(s) is involved is a party to or have an interest in any pending legal proceedings involving Direct Mediation Services?



Please elaborate on the potential conflict arising from the above situation with regards to the transaction concerned (e.g. nature of service/ transaction, if affiliated person involved, the identity of the affiliated person and your relationship with that person):

Please write your response below:

I hereby confirm that the disclosure made above are complete and correct to the best of my information and belief. I shall not be participating in the discussion and decision making of this matter. I agree that if I become aware of any information that might indicate that this disclosure is inaccurate or that I have not complied with the conflict of interest policy, I will notify the board chair or vice-chair immediately.

Name: \_\_\_\_\_ Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Conflict of Interest Disclosure Statements	CID.001	Version 1.0
Prepared by: Stuart Hanson	Approved by: Dorian R Ramirez S	Page 2 of 2