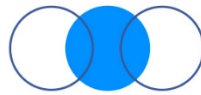


<b>Code</b>	<b>TD.001</b>
<b>Title</b>	<b>Training and Development Plan</b>
<b>Status</b>	<b>Active</b>
<b>Prepared by</b>	<b>Stuart Hanson</b>
<b>Approved by</b>	<b>Dorian Roberto Ramirez Sosa</b>
<b>Date Approved</b>	<b>01.06.20</b>
<b>Revision Number</b>	<b>Version 1.2</b>
<b>Date last amended</b>	<b>01.06.20</b>
<b>Date of next review</b>	<b>01.06.22</b>
<b>Contact Officer</b>	<b>Stuart Hanson</b>
<b>Distribution Status</b>	<b>Controlled</b>



### TRAINING AND DEVELOPMENT PLAN

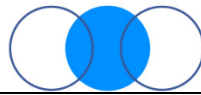
PLEASE NOTE THAT ALL SECTIONS OF THIS FORM MUST BE COMPLETED IN CONSULTATION WITH YOUR PPC

**Your Training and Development Plan must focus, as a minimum, on the areas listed below.** If you undertook a wide range of other activities, you do not need to include them all, but may wish to list any additional training you found useful under Section 1 (D) 'Other', and briefly state why they were of benefit to you and your clients.

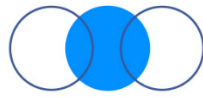
Please list below the specific relevant learning you have undertaken with regard to each of Sections 1A – D.

#### SECTION 1. WHAT YOU HAVE ACHIEVED SO FAR:

<b>A. EVIDENCE OF TRAINING IN, AND ESSENTIAL UNDERSTANDING OF, THE THEORY AND PRACTICE OF FAMILY MEDIATION.</b>	
Your evidence may include – but is not limited to - evidence of learning from sources such as reading and reflection on key texts, online study, attendance at courses, training, observation, group discussion and PPC attendance.	
<b>Date/s and activity/activities</b> <i>Please complete a row per activity, adding rows as appropriate</i>	<b>Relevance of learning to your family mediation practice, including the benefit/s of this training for your work with the parties</b> <i>Please complete a row per activity, adding rows as appropriate</i>
<b>B. EVIDENCE OF TRAINING IN, AND ESSENTIAL UNDERSTANDING OF, FAMILY LAW IN RELATION TO (i) and (ii) below.</b>	
Your evidence may include – but is not limited to - evidence of learning from sources such as reading and reflection on key texts, online study, attendance at courses, training, observation, group discussion and PPC attendance.	
<b>(i) Children’s issues in mediation:</b>	
<b>Date/s and activity/activities</b> <i>Please complete a row per activity, adding rows as appropriate</i>	<b>Relevance of learning to your family mediation practice, including the benefit/s of this training for your work with the parties</b> <i>Please complete a row per activity, adding rows as appropriate</i>



<b>(ii) Property and finance issues in mediation as a result of separation, divorce/dissolution of civil partnerships/TOLATA in the case of co-habitees.</b>	
<b>Date/s and activity/activities</b> <i>Please complete a row per activity, adding rows as appropriate</i>	<b>Relevance of learning to your family mediation practice, including the benefit/s of this training for your work with the parties</b> <i>Please complete a row per activity, adding rows as appropriate</i>
<b>C. EVIDENCE OF TRAINING IN, AND ESSENTIAL UNDERSTANDING OF ADDITIONAL FINANCIAL MATTERS INCLUDING: PENSIONS, BENEFITS AND PERSONAL TAXATION.</b>	
Your evidence may include – but is not limited to - evidence of learning from sources such as reading and reflection on key texts, online study, attendance at courses, training, observation, group discussion and PPC attendance.	
<b>Date/s and activity/activities</b> <i>Please complete a row per activity, adding rows as appropriate</i>	<b>Relevance of learning to your family mediation practice, including the benefit/s of this training for your work with the parties</b> <i>Please complete a row per activity, adding rows as appropriate</i>
<b>D. OTHER (if relevant).</b>	
Your evidence may include – but is not limited to - evidence of learning from sources such as reading and reflection on key texts, online study, attendance at courses, training, observation, group discussion and PPC attendance.	
<b>Date/s and activity/activities</b> <i>Please complete a row per activity, adding rows as appropriate</i>	<b>Relevance of learning to your family mediation practice, including the benefit/s of this training for your work with the parties</b> <i>Please complete a row per activity, adding rows as appropriate</i>



**SECTION 2. AREAS IN WHICH YOU WOULD BENEFIT FROM FURTHER TRAINING AND DEVELOPMENT:**

<b>A. TRAINING IN, AND ESSENTIAL UNDERSTANDING OF, THE THEORY AND PRACTICE OF FAMILY MEDIATION:</b> <i>please complete, adding rows as appropriate</i>	<b>ACTION TO BE TAKEN:</b> <i>please complete, adding rows as appropriate</i>	<b>TIMEFRAME:</b> <i>target date(s)</i>
<b>B. UNDERSTANDING OF RELEVANT FAMILY LAW IN MEDIATION RELATING TO:</b> <i>please complete, adding rows as appropriate</i>	<b>ACTION TO BE TAKEN:</b> <i>please complete, adding rows as appropriate</i>	<b>TIMEFRAME:</b> <i>target date(s)</i>
<b>(i) Children's issues in mediation</b>		
<b>(ii) Property and finance issues in mediation</b>		
<b>C. PENSIONS, BENEFITS AND PERSONAL TAXATION ISSUES IN MEDIATION</b>	<b>ACTION TO BE TAKEN:</b> <i>please complete, adding rows as appropriate</i>	<b>TIMEFRAME:</b> <i>target date(s)</i>
<b>D. OTHER (IF RELEVANT):</b> <i>please complete, adding rows as appropriate</i>	<b>ACTION TO BE TAKEN:</b> <i>please complete, adding rows as appropriate</i>	<b>TIMEFRAME:</b> <i>target date(s)</i>